



## **PDC approval process for continuing professional development (CPD) opportunities**

The PDC committee role is to ensure that CPD opportunities will come from a diverse range of organisations/providers (e.g. Continuing Education Renwick Centre RIDBC) and will address criteria of the identify continuing professional development needs and the 14 ACVREP Approved Continuing Education Content Areas.

The PDC will use the following criteria when approving an event:

- 1) The event needs to be accessible to at least three OMAA members.
- 2) Organisational specific training that is not shared outside the organisation will be excluded. However, if internal organisational training is offered to others in the form of a live webinar or a downloadable podcast after the event, the committee will consider approving this event. The training information has to be made available to OMAA members within 1 month of the event.
- 3) The event does not have to be delivered by an academic or well-known presenter. If the presentation meets at least one of the 14 ACVREP Approved Continuing Education Content Areas, no matter who is presenting, it will be included. It can't include organisational or country specific information. It **MUST** be relevant to the profession and **NOT** the organisation.
- 4) The event needs to extend the current knowledge of OMAA members (i.e. you cannot count a presentation on basic O&M material), including coverage of innovative practice (case studies are acceptable) or advanced O&M practices i.e. new technology, complex cases, O&M for multiple disabled etc.
- 5) OMAA conference, SPEVI and VISCON events will be automatically approved for COMS/ ROMSA credits.
- 6) Every year the PDC will choose at least five additional continuing education events (e.g. Renwick Centre online webinars, conferences, organisational training that is publicly available etc.).
- 7) In exceptional circumstances, an event will be considered for approval, if the quota for the year has been meet, if the providing event organisation, is willing to cover the cost the additional official event registration with ACVREP or the Committee deems the event worth the upgrade of the RPPL account.

If an OMAA member is attending an event, it is encouraged that they write a summary report for the benefit of all OMAA members and send it to OMAA Communication Officer to use in a blog or on the website as a way of advertising the benefit of that events to their continued professional development and in particular that event.

## OMAA CPD REQUEST PROCESS FLOW

